

**LOCAL FORM 2016.1**

[CAPTION]

**DISCLOSURE OF COMPENSATION OF ATTORNEY FOR DEBTOR**

1. Pursuant to 11 U.S.C. § 329(a), Fed. R. Bankr. P. 2016(b), and Local Bankruptcy Rule 2016-1(a)(1), I certify that I am the attorney for the above-named debtor and that compensation paid to me within one year before the filing of the petition in bankruptcy, or agreed to be paid to me, for services rendered or to be rendered on behalf of the debtor in contemplation of or in connection with this chapter 13 case is as follows:

For legal services and expenses, I have agreed to accept . . . . . \$ \_\_\_\_\_

Prior to the filing of this statement I have received . . . . . \$ \_\_\_\_\_

Balance Due . . . . . \$ \_\_\_\_\_

This fee is a “Base Fee.” That means that I will not charge any additional amount for any services rendered or expenses incurred prior to confirmation of the chapter 13 plan, or for any routine services or expenses that I expect to render or incur after confirmation. The types of post-confirmation services and expenses usually considered “routine,” so that I will not charge extra for them, include the following:

Review of confirmation order and periodic case status reports from trustee	Responding to debtor contacts regarding changes in financial circumstances, including job changes and unanticipated expenses
Maintaining custody and control of all case files with original documents for such periods prescribed by law or court rule	Other routine communications with the debtor, including keeping the debtor informed regarding the status of the case; reminders about meetings and hearings; consultations regarding postpetition credit, defaults on direct payments, insurance coverage or lack thereof, etc.
Service of notices and orders as required by court rule	Obtaining and providing the trustee with copies of documents relating to lien perfection issues, such as recorded deeds of trust, security agreements, and the like
Preparation, filing, and prosecution of objections to claims that one can reasonably anticipate will not be contested, such as objections to untimely filed claims and objections to duplicate claims	Preparation and mailing of letters to creditors regarding lien releases, the turnover of clear title certificates, the cancellation of deeds of trust and judgments, and the like
Consummation of assumptions and rejections of unexpired leases and executory contracts	The preparation and certified mailing of letters to creditors regarding alleged violations of the automatic stay
Defense of motions to transfer venue or to dismiss for improper venue	Any other services and expenses that a reasonable attorney would expect to render or incur in most, if not all, chapter 13 cases
Responding to written or oral contacts from creditors regarding plan terms, valuation of collateral, claim amounts, and the like	

The types of post-confirmation services and expenses usually **not** considered “routine,” so that I **may** charge extra for them and file a supplemental fee request, include the following:

Motion for authority to sell property	Post-discharge injunction actions
Motion to modify plan	Adversary proceedings
Motion to incur debt	Defense of motions to convert case to chapter 7
Defense of motion for relief from automatic stay or codebtor stay	Motions to substitute collateral
Defense of motion to dismiss filed after confirmation of plan	Supplemental fee requests
Stay violation litigation, including amounts paid as fees by the creditor or other party	

2. The source of the compensation paid to me was:  
 Debtor       Other: \_\_\_\_\_
  
3. The source of the compensation to be paid to me is:  
 Debtor       Other: \_\_\_\_\_
  
4.  I have not agreed to share the above-disclosed compensation with any other person unless they are members and associates of my law firm.

or

I have agreed to share the above-disclosed compensation with a person or persons who are not members of my law firm. A copy of the agreement and a list of the names of the people sharing in the compensation are attached.

**ATTORNEY’S CERTIFICATION**

I certify that the foregoing is a complete statement of any agreement or arrangement for payment to me for representation of the debtor in connection with this chapter 13 case. I further certify that the Base Fee set forth above is based on the consideration of the benefit and necessity of my services to the debtor and all other relevant factors, including the time spent or to be spent on such services, the rates charged for such services, the total amount of the secured and unsecured debt, the nature of the case (whether consumer or business), and the complexity of the case. I further certify that I have furnished a copy of this fee disclosure to the debtor and the chapter 13 trustee.

Dated: \_\_\_\_\_

\_\_\_\_\_ [SIGNATURE OF ATTORNEY]